

A <sup>12</sup> Meeting of Teacher Co-ordinators of  
L & AC Steering Committee held on  
18-06-2019 at 2.30 PM

Agenda : 1. Forming of a new Steering  
Committee for the year 2019-20  
2. Year plans for 2019-20  
3. A & A P  
4. Any other matter - Election  
of Student evaluation and  
analysis

Members attended

1. Dr Santlin George (Principal)
2. Dr PA Mathai
3. Dr. Arun Kumar. T. T.
4. Laju George
5. Fibus Varghese T. V
6. Misha. T. Elias
7. John Mathai
8. Dr. Gisha. P. Mathai
9. Renu Mathews

The meeting was presided over by  
the Principal. The Co-ordinator Dr PA Mathai  
welcomed the gathering.

Resolved to constitute a new team  
of L & AC consulting the staff in the college  
preferably in the forthcoming staff meeting

Also decided to find out the outside  
members like PTA, Local Body members, ~~subject~~ experts ~~local~~  
Steering Committee.

Resolved to make the year plan for the

Year 2019-2020.

Since the AACAR for the 2017-18 was uploaded in the old format it is required that the AACAR for the year 2018-19 has to be prepared and uploaded in the new format ~~and~~ before the stipulated time i.e., December 31<sup>st</sup> 2019.


Resolved to convene a full fledged Steering Committee meeting in the month of October for finalising and approval of the AACAR and for the discussion of the future plans in terms of quality.

The present Co-ordinator expressed his willingness to quit to bring young and energetic members on the IAC.

Resolved to expedite the feedback system ~~and~~ and make the evaluation and analysis for improvements and rectifications if any.

Int Co-ordinator Ms Renie Mathew proposed vote of thanks and the meeting was adjourned.



  
D. P. A. Mathai

A14 Meeting of teaching members on Steering Committee IQAC held at IQAC room on 20-8-2019 at 3.0pm

Agenda : Preparation of AGR  
: Finalising the Year plans  
: Student feedback  
: Evaluation of Relief Activities

Members participated

1. Dr PA Mathai
2. Misba.T.Elias
3. John Mathai
4. Anis kumar T.T
5. Fabis Varghese T.V

~~John~~  
Anis  
John  
Anis  
Fabis

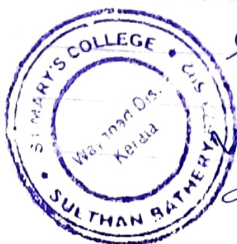
The meeting was presided by the Coordinator and he welcomed the gathering.

The meeting resolved that the AGR is to be completed as early as possible.

Resolved to appoint the departmental IQAC Coordinators for supporting the IQAC team.

Resolved to develop a uniform online feedback system for the college to make the student evaluations more transparent and systematic.


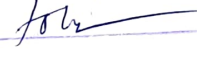
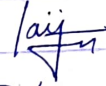
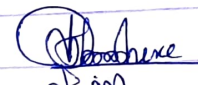
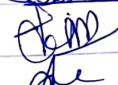

The Coordinator Mr Fabis Varghese proposed to adjourn the meeting and thus the meeting was adjourned.



A Meeting of Teaching and Non Teaching member of Steering Committee IQAC held at IQAC Room on 23-09-2019 at 3pm

Agenda : 1. Preparation of AQAR 2018-19  
2. Convening of Steering Committee

Members participated :

1. DR. SANTI GEORGE 
2. John Mathai 
3. Rene Mathews
4. Laju George 
5. Fabin Varghese T.V. 
6. Dr. Gisha P. Mathai 
7. Arun Kumar T.T. 

The meeting was presided by the Principal. The IQAC Co-ordinator welcomed the gathering and explained the matters on the agenda.


Resolved to speed up the preparation and completion of the AQAR. For the purpose the department delegates may be convened and collect all the necessary details from them before ~~Sept~~ Oct. 10.

Resolved to convene a Steering Committee within 10 days.

Resolved to register the Alumni Association within 15 days.

The joint Co-ordinator Mr Fabin Varghese propose vote of thanks in the meeting was adjourned thereafter.



  
Dr. P. Mathai

A Meeting of Teaching and Non Teaching Staff on the Steering Committee at IQAC Rooms on 20-11-2019 at 11.am

- Agenda
1. Completion of AQAR.
  2. IQAC Seminar - Form
  3. Registration of Alumni
  4. Any other matter

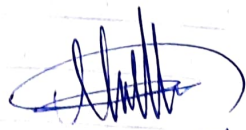
Members Participated

1. DR Senthil George
2. Dr PA Mathan
3. Renie Mathews
4. Misha T. Elias
5. John Mathan
6. Ann Kumar. T.T
7. Lajin George
8. Fabin Varghese T.J
9. Dr. Gisha. P. Mathan

~~Dr~~  
 Dr  
 Dr  
 Lajin  
 Dr  
 Dr

Steps were taken for the completion of AQAR. IQAC decided to celebrate Founders week & to conduct relevant programmes with the help of various clubs, NCC, NSS and WDC. Resolved to take steps for registration of Alumni.

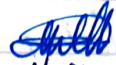




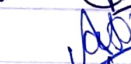
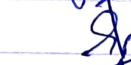
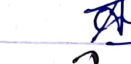

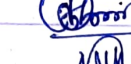


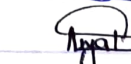

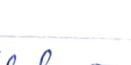
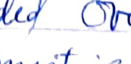


  
 Dr. PA Mathan

IQAC Department Coordinators Meeting  
held at IQAC Room at 11. am 18/12/19

- Agenda - Preparation of AAR Final  
- Any other matter


Members participated

- |                         |   |
|-------------------------|---|
| 1. Dr PA Mathai         |    |
| 2. Meenu Thara Jose     |    |
| 3. Anwaraya Cherain     |    |
| 4. Tija Thomas          |    |
| 5. Dr Raji R            |    |
| 6. Dr. Gisha. P. Mathai |    |
| 7. Wilson M.A           |    |
| 8. Elizabeth Varghese-M |   |
| 9. Dr Anu Kumar T.T     |  |
| 10. Lennie Mathews      |  |
| 11. Fibus Varghese T.V  |  |
| 12. NIKHIL T.J          |  |
| 13. Lajun George        |  |
| 14. SINTO. T.J          |  |
| 15. Anjali M.K          |  |
| 16. James Joseph        |  |

The meeting was presided over by the IQAC Coordinator Dr PA Mathai. The meeting started with a prayer.

The co-ordinator detailed the matter and requested the dept. coordinators to provide the details required for the preparation of AAR. Also explained and convinced them about the need of departmental documentation



  
Dr PA Mathai

30/12/2019

18 | AAC Co-ordinators Meeting in Connection with the Submission of AQAR ~~2019-20~~ 2019-20  
Agenda ① Final Submission of AQAR 2018-19  
2) Overview of Founders week celebrations

Members participated

- 1 Dr. Santhi Aera
- 2 John Mathai
- 3 Dr PA Mathai
- 4 Dr. Anur Kumar IT
- 5 Dr. Geisha P. Mathai
- 6 Renee Mathews

Santhi Aera  
~~John Mathai~~  
~~Dr PA Mathai~~  
~~Dr. Anur Kumar IT~~  
~~Dr. Geisha P. Mathai~~  
~~Renee Mathews~~

Final Submission of AQAR 2018-19 in new format was done. The criterias ~~was~~ <sup>with</sup> analysis was done and proceeded for final submission.  
 Founders week celebrations were conducted and ~~was~~ feed back was analysed.



~~Dr PA Mathai~~  
 Dr PA Mathai